



Forward Plan June 2017 - September 2017

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
to grow Cheltenham's visitor economy	five-year strategy for growing Cheltenham's visitor economy				Leader of the Council		m.gov.uk		
Review of public realm CCTV provision in Cheltenham	To consider recommendations to invest capital funding to upgrade and improve public realm CCTV provision in Cheltenham	Key Decision	Cabinet	11/07/17	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk	para 3, schedule 12 A, Local Govt Act 1972	
Food Safety Service Plan 2017-18	To approve the Food Safety Service Plan 2017-18	Key Decision	Cabinet	11/07/17	Andrew McKinlay Cabinet Member Development and Safety	Sarah Clark	sarah.clark@cheltenham.gov.uk		
Financial Outturn 2016/17 and budget monitoring to June 2017	To note the report	Key Decision	Cabinet Council	11/07/17 24/07/17	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Review of the council's performance at end of 2016-17	To note the report.	Non Key Decision	Cabinet	11/07/17	Steve Jordan Leader of the Council	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Report of the Street People Scrutiny Task Group	To receive the report from the Street People Scrutiny Task Group	Non Key Decision	Cabinet	11/07/17	Tim Harman Chair of O&S and Group Leader	Saira Malin	saira.malin@cheltenham.gov.uk		
Place and Economic Development - Commercial Transformation Programme	To consider the programme deliverables to date, and approve the proposals for the next phase of the programme for 2018/19.	Key Decision	Cabinet	11/07/17	Andrew McKinlay Cabinet Member Development and Safety	Tim Atkins	tim.atkins@cheltenham.gov.uk		
Cheltenham Enterprise Way	To consider the development of Phase II of Cheltenham Enterprise Centre as part of the property portfolio strategy.	Key Decision	Cabinet	11/07/17	Cabinet Member Finance	Simon Hodges	simon.hodges@cheltenham.gov.uk	para 3, schedule 12 A, Local Govt Act 1972	
Statement of	To consider the	Non Key Decision	Cabinet	11/07/17	Steve Jordan	Philip Stephenson	philip.stephenson@c		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Modifications for the Community Infrastructure Levy	recommendations				Leader of the Council		heltenham.gov.uk		
Grant Award for Leisure@Cheltenham	To accept a Sport England Grant to improve leisure@ To pass the grant onto the Trust to manage	Non Key Decision	Cabinet	11/07/17	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Review of Head of Paid Service Arrangements	To consider the recommendations	Non Key Decision	Council	24/07/17	Rowena Hay Cabinet Member Finance	Julie McCarthy	julie.mccarthy@cheltenham.gov.uk		
Community governance review - consultation phase	To approve the consultation document and process for determining the outcome of the consultation for the community governance review and to approve the addition of amendments to some of the existing parish council boundaries to the terms of reference for the review	Key Decision	Council	24/07/17	Steve Jordan Leader of the Council	Helen Down	helen.down@cheltenham.gov.uk		
Powers to accommodate rough sleepers	To consider the recommendations	Key Decision	Cabinet	12/09/17	Peter Jeffries Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Housing Options - Service Relocation	To consider the recommendations	Key Decision	Cabinet	10/10/17	Peter Jeffries Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Facilitating the long term provision of a school playing field for Gloucester Road Primary School.	To consider the recommendation to enter into a 125 year lease with one of the two Dioceses which own the playing field Gloucester Road School	Non Key Decision	Cabinet	10/10/17	Rowena Hay Cabinet Member Finance	David Roberts	david.roberts@cheltenham.gov.uk	para 3, part (1) Schedule (12A) Local Government Act 1972	

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	currently use in order to provide a more permanent solution for the school.								
Arle Nursery & Public Realm Planting Strategy Review	To consider the recommendations	Key Decision	Cabinet	10/10/17	Chris Coleman Deputy Leader of the Council and Cabinet Member Clean and Green Environment	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, Part (1) Schedule (12A) Local Government Act 1972	
Agreement to community investment grant and rent support grant to the Everyman Theatre	To consider the recommendations	Key Decision	Cabinet	Not before 10/10/17	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Overview and Scrutiny Annual Report	To note the report	Non Key Decision	Council	16/10/17	Tim Harman Chair of O&S and Group Leader	Saira Malin	saira.malin@cheltenham.gov.uk		